

<p style="text-align: center;"><b>MINUTES OF THE GEORGIA COMPOSITE BOARD OF PROFESSIONAL COUNSELORS, SOCIAL WORKERS AND MARRIAGE AND FAMILY THERAPISTS September 02, 2011</b></p>
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The Georgia Composite Board of Professional Counselors, Social Workers and Marriage and Family Therapists met on Friday, September 02, 2011, at 237 Coliseum Drive, Macon, Georgia with the following members present:

**MEMBERS PRESENT:**

Bonnie Barker, LPC, Chair  
Ben Marion, CSW, MFT, Vice-Chair  
Richard Long, MFT  
Jack Perryman, LPC  
Tommy Black, LPC  
Will Bacon, MFT  
Steve Livingston, MFT  
Jan Ligon, CSW  
Eunice Mixon, Consumer Member

**BOARD MEMBERS ABSENT:**

Tonya Barbee, CSW

**ADMINISTRATIVE STAFF PRESENT:**

Brig Zimmerman, Executive Director  
Tricia Downing, Senior Assistant Attorney General  
Serena Gadson, Licensure Supervisor  
Amanda M. Allen, Board Support Specialist

**GUEST(S) ATTENDEES:**

Gale Macke, Executive Director, LPCA  
Sue Fort, Executive Director, NASW

**Bonnie Barker, Chair, established a quorum of the Board was present and called the Board meeting to order at 9:08 a.m.**

**Announcements:**

- New Board Member(s) Attendance
  - Tommy Black, LPC003476, Richmond Hill, GA-Sworn into office
  - Steve Livingston, MFT000877, Dunwoody, GA-Sworn into office

**Agenda:**

**Approved as presented**

**Minutes:**

**Bacon motioned, Long seconded, and the Board voted to approve the minutes from the following meeting dates as presented. None opposed, motion carried.**

- August 05, 2011

### **Executive Director's Report:**

1. Mr. Zimmerman notified the Board that NBCC has worked out an avenue for already licensed APC/LPC's to be able to contact NBCC directly to register and sit for the National Clinical Mental Health Counselor Examination (NCMHCE). The option will be available soon.
  - a. **After an in-depth discussion, Perryman motioned, Black seconded, and the Board voted to accept either examination, NCE or NCMHCE, for initial licensure as an APC or LPC. None opposed, motion carried.**
2. Mr. Zimmerman reviewed with the Board a "Continuing Education rule Change" notice that will be posted to the Board's website. In addition, the required continuing education audit form was reviewed and revised. Revisions will be presented back to the Board at their next scheduled meeting.

**Bacon motioned, Black seconded, and the Board voted to accept the Executive Director's report as presented. None opposed, motion carried.**

### **Rule Discussion Continued:**

- Rule 135-5-.04 Requirements for Licensure-Clinical Social Workers

**Marion motioned, Bacon seconded, and the Board voted to post the proposed amendments to Rule 135-5-.04 Requirements for Licensure-Clinical Social Workers for the 30-day minimum requirement upon the receipt of the memo of authority from Tricia Downing, Senior Assistant Attorney General. None opposed, motion carried.**

- Rule 135-5.05 Requirements for Licensure-Associate Marriage and Family Therapists

**Long motioned, Bacon seconded, and the Board voted to post the proposed amendments to Rule 135-5-05 Requirements for Licensure-Associate Marriage and Family Therapists for the 30-day minimum requirement upon the receipt of the memo of authority from Tricia Downing, Senior Assistant Attorney General. None opposed, motion carried.**

- Rule 135-5-.06 Requirements for Licensure-Marriage and Family Therapists

**Long motioned, Bacon seconded, and the Board voted to post the proposed amendments to Rule 135-5-06 Requirements for Licensure-Marriage and Family Therapists for the 30-day minimum requirement upon the receipt of the memo of authority from Tricia Downing, Senior Assistant Attorney General. None opposed, motion carried.**

- Rule 135-9-.02 Continuing Education-Documentation

**Long motioned, Marion seconded, and the Board voted to table any proposed amendments to Board Rule 135-9-.02 Continuing Education Documentation. Revised proposed amendments will be presented to the Board during future meetings. None opposed, motion carried.**

**Correspondences:**

- Dr. Kenneth Ralph, Beth Finnegan, Heather White-McClane, Annette Murawski, Jade Kelly and Tara McCloud.

**Bacon motioned, Long seconded, and the Board voted to allow the administrative staff to respond to all correspondences presented to the Board as directed. None opposed, motion carried.**

**Petition for Variance/Waiver Request(s):**

- Hill, Louise-Rule 135-5-.04-Requirements for Licensure-Clinical Social Workers

**Bacon motioned, Marion seconded, and the Board voted to deny the petition for waiver/variance request. Applicant must submit documentation of having acquired 120-hours of supervision. None opposed, motion carried.**

- Janet Yun Yo-Rule 135-5-04-Requirements for Licensure-Clinical Social Workers

**Bacon motioned, Marion seconded, and the Board voted to deny the petition for waiver/variance request. Applicant must submit evidence of successfully passing the Clinical Exam. Establishment of hardship was not evident. None opposed, motion carried.**

- Felicia Lea Bowers-135-5-04-Requirements for Licensure-Clinical Social Workers
  - Waiver request is pending further Board review.

**Marion motioned, Black seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2-(k) (4), O.C.G.A. § 43-1-19 (h) (2) & (4) to receive and review information pertaining to Applications, receive the Attorney General's, Cognizant, and Professional Practice Reports. Voting in favor of the motion were those present who included Board members: Barker, Ligon, Perryman, Marion, Long, Bacon, Black, Livingston and Mixon.**

**At the conclusion of Executive Session on Friday, September 02, 2011, Ms. Barker declared the meeting to be "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.**

**APPLICATIONS:**

**Bacon motioned, Long seconded, and the Board voted to accept the following Marriage & Family Therapists applications as presented. None opposed, motion carried.**

**ASSOCIATE MARRIAGE & FAMILY THERAPIST BY EXAM:**

1. U.J. Approved to take exam

**MARRIAGE & FAMILY THERAPIST BY EXAM WAIVER:**

1. Henderson, Denese Approved for licensure
2. Morgan, Ashley Approved for licensure

3. J.S. Pending further Board review

**MARRIAGE & FAMILY THERAPIST BY EXAM:**

1. E.L. Approved to take exam

**Perryman motioned, Black seconded, and the Board voted to accept the following Professional Counselors applications as presented. None opposed, motion carried.**

**ASSOCIATE PROFESSIONAL COUNSELOR – CONTRACT CHANGES:**

1. Carrera, Phyllis Contract changes approved
2. Castro, Georgia Contract changes approved
3. Daniel, Jacqueline Contract changes approved
4. D.H. Approved pending the receipt of additional information
5. Johnson, Pamela Contract changes approved
6. Martin, Erin Contract changes approved
7. Miller, Clara Contract changes approved
8. Mixon, Danita Contact changes approved

**ASSOCIATE PROFESSIONAL COUNSELOR BY EXAM:**

1. M.C. Approved to sit for exam
2. D.C. Approved to sit for exam
3. M.D. Pending further Board review
4. L.E. Approved to sit for exam
5. R.G. Pending the receipt of additional information
6. J.H. Approved to sit for exam
7. A.H.M. Approved to sit for exam
8. A.H. Approved to sit for exam
9. K.J. Approved to sit for exam
10. T.J. Pending applicant interview
11. A.L. Approved to sit for exam
12. J.L. Approved to sit for exam
13. M.M. Approved to sit for exam
14. S.P. Approved to sit for exam
15. D.R. Approved to sit for exam
16. L.S. Pending the receipt of additional information
17. S.S. Pending the receipt of additional information
18. D.W. Pending further Board review
19. P.W. Approved to sit for exam

**ASSOCIATE PROFESSIONAL COUNSELOR BY EXAM WAIVER:**

1. Arnold, Shenithia Approved for licensure
2. Ashley, Tamara Approved for licensure
3. Bostic, LaToya Approved for licensure
4. Flowers, NiQuetta Approved for licensure
5. Foster, Trisha Approved for licensure
6. Gillette, Robert Approved for licensure

7. Glendye, Adam	Approved for licensure
8. Harrison, Carrin	Approved for licensure
9. Hart, Amanda	Approved for licensure
10. Herrington, Heather	Approved for licensure
11. McGaughey, Julie	Approved for licensure
12. Mitchell, Ski	Approved for licensure
13. Mojica, April	Approved for licensure
14. Moore, Elizabeth D.	Approved for licensure
15. Powers-Kouassi, Yasirah	Approved for licensure
16. Quiles, Kevin	Approved for licensure
17. Reese, Pamela	Approved for licensure
18. K.R.	Pending the receipt of additional information
19. Sheetz, Rebecca	Approved for licensure
20. Taylor, Tavari	Approved for licensure
21. Torell, Elisa	Approved for licensure
22. Underwood, Olivia	Approved for licensure

#### **LICENSED PROFESSIONAL COUNSELOR BY EXAM:**

1. W.B.	Pending the receipt of additional information
2. T.G.	Pending the receipt of additional information
3. J.H.	Pending further Board review
4. K.H.	Approved to sit for exam
5. M.H.	Pending further Board review
6. L.J.	Approved to sit for exam
7. L.K.	Pending the receipt of additional information
8. M.L.	Pending the receipt of additional information
9. S.L.	Pending the receipt of additional information

#### **LICENSED PROFESSIONAL COUNSELOR BY EXAM WAIVER:**

1. Anderson, Edward	Approved for licensure
2. Clarke, Lauren	Approved for licensure
3. P.C.	Approved pending the receipt of additional information
4. L.D.	Pending further Board review
5. Dowling, Lavinia	Approved for licensure
6. Grant, Sharon	Approved for licensure
7. P.H.P.	Pending the receipt of additional information
8. Holley, Judy	Approved for licensure
9. Hudson, Keith	Approved for licensure
10. Jones, Jane	Approved for licensure
11. Kennedy, Anna	Approved for licensure
12. Kirk, Carey	Approved for licensure
13. Lankford, Brooke	Approved for licensure
14. P.L.	Pending further Board review
15. L.L.	Pending the receipt of additional information
16. Luther-Jones, Brittany	Approved for licensure
17. L.M.	Pending the receipt of additional information
18. May, Robin	Approved for licensure
19. C.M.	Pending the receipt of additional information

20. Monahan, Patricia	Approved for licensure
21. Moore, Elizabeth M.	Approved for licensure
22. Moore, Patrick	Approved for licensure
23. Mount, Cameron	Approved for licensure
24. Norflett, Aungelia	Approved for licensure
25. D.P.	Pending the receipt of additional information
26. Powers, Yurandol O.	Approved for licensure
27. Ramsey, Danielle	Approved for licensure
28. Reid-Webster, Kendal	Approved for licensure
29. Shaw, Eileen	Approved for licensure
30. Smith, Sylvia	Approved for licensure
31. Szczutkowski, Linda	Approved for licensure
32. T.T.	Pending the receipt of additional information
33. Vaid, Shally	Approved for licensure
34. Watson, Libby	Approved for licensure

**LICENSED PROFESSIONAL COUNSELOR BY ENDORSEMENT:**

1. Wade, Donna	Approved for licensure
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**LICENSED PROFESSIONAL COUNSELOR BY REINSTATEMENT:**

1. Lewis, Jovonia	Approved for licensure
2. Reed, William	Approved for licensure
3. Romero, Alonso	Approved for licensure

**Ligon motioned, Long seconded, and the Board voted to accept the following Social Workers applications as presented. None opposed, motion carried.**

**CLINICAL SOCIAL WORKER BY EXAM:**

1. P.B.	Approved to sit for exam
2. E.B.	Approved to sit for exam
3. K.B.	Approved to sit for exam
4. P.C.	Approved to sit for exam
5. M.C.	Pending the receipt of additional information
6. S.H.	Pending the receipt of additional information
7. L.H.	Pending the receipt of additional information
8. F.H.	Pending the receipt of additional information
9. G.H.	Approved to sit for exam
10. A.M.	Approved to sit for exam
11. M.P.	Pending the receipt of additional information
12. K.P.	Pending the receipt of additional information
13. M.S.	Approved to sit for exam
14. N.S.	Approved to sit for exam
15. S.S.	Approved to sit for exam
16. V.V.	Pending the receipt of additional information
17. R.W.	Approved to sit for exam

**CLINICAL SOCIAL WORKER BY EXAM WAIVER:**

- |                    |   |
|--------------------|---|
| 1. Acrement, Scott | Approved for licensure                        |
| 2. T.A.            | Pending the receipt of additional information |
| 3. S.D.            | Pending the receipt of additional information |
| 4. Davidson, Janet | Approved for licensure                        |
| 5. R.G.            | Pending the receipt of additional information |
| 6. A.G.            | Pending the receipt of additional information |
| 7. McPhail, Mary   | Approved for licensure                        |
| 8. Mullen, Mandy   | Approved for licensure                        |
| 9. Sayre, Mary     | Approved for licensure                        |

**CLINICAL SOCIAL WORKER BY EXAM-EXTENSION REQUEST(S):**

- |                    |   |
|--------------------|---|
| 1. Sessley, Leslie | Extension request granted through December 15, 2011 |
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**CLINICAL SOCIAL WORKER BY REINSTATEMENT:**

- |         |                          |
|---------|--------------------------|
| 1. T.B. | Approved to sit for exam |
| 2. S.P. | Approved to sit for exam |

**MASTER SOCIAL WORKER BY EXAM:**

- |          |   |
|----------|---|
| 1. S.A.  | Approved to sit for exam                      |
| 2. C.A.  | Approved to sit for exam                      |
| 3. M.A.  | Approved to sit for exam                      |
| 4. C.A.  | Approved to sit for exam                      |
| 5. E.B.  | Approved to sit for exam                      |
| 6. C.B.  | Approved to sit for exam                      |
| 7. S.B.  | Approved to sit for exam                      |
| 8. L.B.  | Approved to sit for exam                      |
| 9. S.C.  | Approved to sit for exam                      |
| 10. A.D. | Approved to sit for exam                      |
| 11. N.D. | Pending the receipt of additional information |
| 12. L.D. | Approved to sit for exam                      |
| 13. L.E. | Approved to sit for exam                      |
| 14. L.F. | Approved to sit for exam                      |
| 15. L.F. | Approved to sit for exam                      |
| 16. S.F. | Approved to sit for exam                      |
| 17. S.G. | Approved to sit for exam                      |
| 18. J.G. | Approved to sit for exam                      |
| 19. C.H. | Pending the receipt of additional information |
| 20. C.I. | Approved to sit for exam                      |
| 21. S.J. | Approved to sit for exam                      |
| 22. A.K. | Approved to sit for exam                      |
| 23. I.L. | Approved to sit for exam                      |
| 24. H.L. | Approved to sit for exam                      |
| 25. Y.L. | Approved to sit for exam                      |
| 26. M.L. | Approved to sit for exam                      |
| 27. A.M. | Approved to sit for exam                      |

28. T.M.J.	Approved to sit for exam
29. K.M.	Approved to sit for exam
30. A.M.	Approved to sit for exam
31. N.N.	Approved to sit for exam
32. T.R.	Approved to sit for exam
33. B.R.	Approved to sit for exam
34. M.S.	Approved to sit for exam
35. C.S.	Approved to sit for exam
36. M.S.	Approved to sit for exam
37. K.S.	Approved to sit for exam
38. A.S.	Approved to sit for exam
39. B.S.	Approved to sit for exam
40. S.T.	Approved to sit for exam
41. E.T.	Approved to sit for exam
42. E.T.	Approved to sit for exam
43. H.T.	Approved to sit for exam
44. A.T.	Approved to sit for exam
45. L.U.	Approved to sit for exam
46. M.W.	Approved to sit for exam
47. N.W.	Pending the receipt of additional information
48. D.W.S.	Approved to sit for exam
49. B.W.	Approved to sit for exam

**MASTER SOCIAL WORKER BY EXAM WAIVER:**

1. Bocage, Trenisha	Approved for licensure
2. Brown, Keith	Approved for licensure
3. Johnson, Jennifer	Approved for licensure
4. McDermott, Amy	Approved for licensure
5. Osayande, Makeba	Approved for licensure
6. Pinder, Sandra	Approved for licensure
7. Ross, Robert	Approved for licensure
8. Stewart, Melanie	Approved for licensure

**MASTER SOCIAL WORKER BY EXAM-EXTENSION REQUEST(S):**

1. Frederick, Anderson      Extension request granted through December 15, 2011

**MASTER SOCIAL WORKER BY REINSTATEMENT:**

1. K.M.	Approved to sit for exam
2. J.W.	Approved to sit for exam

**STANDARDS COMMITTEE-MASTER SOCIAL WORKER: APPLICANT INTERVIEWS:**

**Ligon motioned, and Mixon seconded, and the Board voted to take the following action on applicants for licensure by Examination appearing before the MSW/CSW Standards Committee.**

1. M.F. Approved to sit for exam
2. R.F. Approved to sit for exam
3. S.G. Approved to sit for exam

**PROFESSIONAL PRACTICE COMMITTEE REPORT:**

**Complaint Cases Closed; No Violation of Board Rules/Law Established:**

- COMP110104, COMP110105, and COMP120010

**Complaint cases pending the receipt of additional information:**

- COMP110053, COMP110078, COMP110084, COMP110086, COMP110089, COMP110094, COMP110096, COMP110099, COMP110101, COMP110107, COMP110108, COMP120001, COMP120002, COMP120003, COMP120004, COMP120005, COMP120006, COMP120007, COMP120008, COMP120009, COMP120011, COMP120012, COMP120013 and COMP120014
- COMP110087-Ben Marion is recused from this case

**Complaint cases referred to Investigations:**

- COMP110096, COMP110108, COMP120006 and COMP120011

**Compliant cases referred to the Attorney General's Office:**

- COMP100031, COMP100075 and COMP110030

**Ligon motioned, Long seconded, and the Board voted to accept the Professional Practice Committee Report as presented. None opposed, motion carried.**

**ASSISTANT ATTORNEY GENERAL'S REPORT:**

Tricia Downing, Senior Assistant Attorney General provided a status report, which included information on any cases referred for action.

**Bacon motioned, Black seconded, and the Board voted to accept the Attorney General's report as presented. None opposed, motion carried.**

**ADDITIONAL BUSINESS:**

1. **Ligon motioned, Long seconded, and the Board voted to approve the following 2012 Board meeting dates.**
  - a. 01-06-2012, 02-10-2012, 03-09-2012, 04-13-2012, 05-11-2012, 06-08-2012, 07-13-2012, 08-10-2012, 09-07-2012, 11-09-2012 and 12-07-2012
2. 2011-2012 Board Officer Election
  - a. **Bacon motioned, Perryman seconded, and the Board voted to elect Ben Marion, CSW as Vice-Chair. None opposed, motion carried.**
3. The Associations provided the Board with an update on Housebill 258.

With no additional Board business requiring discussion, the Board adjourned the meeting at 2:36 p.m.

**Minutes recorded by:**

Amanda M. Allen, Board Support Specialist and

**Minutes reviewed and edited by:**

Brig Zimmerman, Executive Director

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Bonnie Barker, Chair

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Brig Zimmerman, Executive Director

These minutes were approved on: 10-07-2011